

# WELCOMING OUR STUDENTS BACK

August 20, 2020



# Fort La Bosse School Division Re-Opening Plans

## Goulter School Re-Opening Plans

**Goulter School plans for re-opening are guided by the principles of Fort la Bosse School Division and its plans for re-opening.**

**Please see other links and documents that are part of the re-opening plan for Goulter School.**

The best place for students in September is in the classroom. Fort La Bosse's "Welcoming Our Students Back to School" Plan will support the return of students and staff to in class learning.

This past school year was a challenging time for students, families and educators. Manitobans will be living with COVID-19 for the foreseeable future. We must adapt and learn to live safely amidst the pandemic. It is in the best interests of children to be in school, so we must mitigate the effects of COVID-19 on students and families to ensure that learning and assessment continues for all.

Manitoba will return to in-class learning in September for all students while continuing to follow public health advice throughout the school year and for the duration of the COVID-19 pandemic.

Uncertainty around COVID-19 may have some families reluctant to send their children back to in-class learning. Building confidence and mitigating risk will be key to full participation. Remote learning will be in place for students who have been medically advised not to return to in-class learning due to COVID-related factors. Families who choose not to send their children to school will need to consider other education options such as homeschooling.

Ultimately, decisions about the extent to which in-class learning resumes throughout the 2020-21 school year will be guided by public health advice and the extent of COVID-19 transmission in Manitoba's communities at any given time.

### Guiding Principles

- Safety, health and well-being for all students, staff and families is a priority.
- High quality learning and assessment continues for all students.
- Accessible, trauma-informed resources and supports for students, parents and caregivers.
- Consistent, reliable and appropriate connection to school learning and belonging, for every student.
- System-wide communication and collaboration will promote consistent approaches throughout the province.

## The 2020-21 School Year

Schools will reopen for teachers and staff on September 2, 2020 with students returning on September 8, 2020. Manitoba will return to in-class learning for all in the fall. School divisions and independent schools have prepared re-opening plans for different public health response levels as follows:

1. In-class learning resumes for all, with near normal conditions.
2. In-class learning resumes with additional public health measures.
3. Remote learning from home, with limited use of school facilities.

## Planning Considerations for All Response Levels

**Plan for All Response Levels** – Safety and preparedness are paramount. The province confirmed that in-class learning will resume (Response Level 1), September 8<sup>th</sup>, 2020.

**Public Health Orders and Guidance** – Current evidence indicates that staff and students can return to school while protecting individual health and minimizing risks from a public health perspective. Schools will follow up-to-date public health orders and guidance. Guidelines will be adjusted as necessary to reflect the latest public health information.

**Physical Distancing Measures** – Resuming in-class learning still requires physical distancing. Schools have considered strategies for how to manage foot traffic flow in entrances and hallways to avoid congregation. Schools will limit nonessential visitors and stagger drop-offs, pick-ups, class times and breaks to the greatest extent possible. Schools will also refrain from scheduling assemblies and gatherings that exceed public health advice.

**Cohorts** – In classrooms, on buses and during activities when physical distancing may not be possible, emphasis is put on other public health measures and limiting interaction between groups. It is important to limit potential exposures by keeping groups of students (e.g. classes) together and avoiding interactions with other groups. In the event that there is a case in a class, this practice can drastically reduce the potential number of exposed staff and students.

**Priorities for In-class Learning** – Schools are critical to the mental health and well-being of children. Planning has focused on returning as many students to in-class learning as possible while following public health advice and is subject to available physical space and resources. Full-time in-class learning is a priority for early years students and students with special needs, both of whom benefit from face-to-face interaction with educators and who may have difficulties navigating remote learning independently. Their return to school also provides parents and caregivers with a greater ability to return to work.

**Specialty Programming** – Technology education programming will continue, provided public health measures such as daily symptom monitoring, physical distancing and/or cohorts can be maintained. For extracurricular activities, schools have assessed their ability to continue. Schools will ensure that they follow Manitoba's Restoring Safe Services [Sports Guidelines](#) and [Guidelines for Vocalists and Instrumentalists](#).

**School Transportation** – Physical distancing and/or cohorts are also required on school transportation. Parents will be encouraged to transport their own children if at all possible.

**Blended Learning** – Teacher-directed remote learning may be an essential component of K-12 education throughout the pandemic. Asynchronous (working independently on their own) and in-class and remote learning plans may need to be implemented on short notice. Remote learning plans may need to be developed for students with underlying health conditions that prohibit them from returning to in-class learning (before broad access to a vaccine) and students in 14-day quarantine or isolation. Some students will require support to obtain access to devices and Internet for participating in remote learning. Mechanisms to maintain ongoing contact with students who are participating in remote learning are critical to keeping students engaged. There has been planning for other factors that affect learning and the well-being of students, staff, and families.

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**Personal Risk Factors** – Arrangements will be made for students, teachers, administrators and school staff who may be at higher risk of COVID-19 due to underlying health conditions or other risk factors.

**Recovery Learning** – Some students have had lower participation in remote learning than others and educators have been creative in addressing the achievement/learning gap that may exist. Student assessment and transition planning emphasized and responded to [recovery learning](#) needs and were identified in the June 2020 report cards. Mental health and wellbeing is critical to re-opening plans. Professional learning opportunities for administrators, educators and staff has been emphasized, as well as collaborative planning and supports.

**If public health results deteriorate or guidelines are not sufficient, new measures may be paused and previous measures may be re-introduced.**

**Maintain social distancing to the greatest extent possible, whenever possible.**

**Mental Health Supports: (provided to staff and families)**  
Fort La Bosse School Division Counsellors:  
Wendy Bancescu (204-851-1891) Chelsea Braybrook (204-851-6422)

Adult Mental Health Access Services – 1-855-222-6011  
Adolescent Mental Health Services – 1-204-748-4346  
Community Mental Health Services – Brandon – 1-204-578-2400  
Anxiety Disorders Association of Manitoba – 1-204-826-2773  
Kids Help Phone – 1-800-668-6868

**In class learning:**

- Kindergarten to Grade 8 students will return for five days of in-class instruction (full instructional day) per week.
- Students in Grade 9 to 12 will return for up to five days per week of in-class instruction if high schools are able to effectively implement social distancing and the use of cohorts to reduce the risk of transmission and to ensure documentation for contact tracing. ***It has been determined that all Fort La Bosse grades 9-12 students will return full time, attendance is expected.***
- Students with special needs in all grades will return for five-days of in-class instruction (full instructional day) per week.

## Contact Tracing and Outbreak Management

In the event of confirmation of a case of COVID-19 connected with a school, public health will lead the response and provide guidance, including ensuring appropriate supports are in place to coordinate the response. Information regarding a confirmed case will be shared by the school, outbreaks are communicated through Manitoba media bulletins and handled by public health.

### Public Health may:

- Request records that identify cohorts/groups of staff, students, volunteers and visitors in the school for a specified timeframe;
- Offer testing following established guidelines to staff, students, volunteers and visitors that may have been exposed to a positive case; and
- Assess the need for the school to be closed for a period of time.

Public health will advise staff and students if they have been in close contact, if they need to self-isolate or self-monitor and when they can return to school.

### **Public health guidance mandates that students, grades 4-12, staff and visitors wear non-medical masks in all schools when physical distancing is not possible.**

It is strongly recommended that all students, grades 4-12, wear non-medical masks at all times while attending Fort La Bosse Schools. When physical distancing cannot be achieved, masks are mandatory. When accessing divisional transportation, all students grades 4-12 and bus drivers are required to wear a mask.

It is strongly recommended that all staff in Fort La Bosse School Division when instructing or supporting student learning, with students grades 4-12, wear non-medical masks at all times. When physical distancing cannot be achieved, masks are mandatory.

Visitors will be requested to wear a mask when entering the school.

Non-medical masks will be made available for those that do not have their own.

Non-medical masks can be removed during outdoor class learning/instruction and play to provide a mask-free break. Physical distancing should be maintained to the best extent possible.

Please note, younger students may wear a mask, but it is not a requirement. Any staff or students that are not able to wear masks due to medical conditions are asked to provide a medical note.

## Hand Hygiene

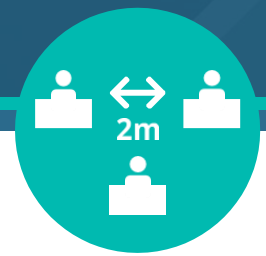
- Staff and students will wash their hands frequently with soap and water for at least 20 seconds at the following times
  - At the start of the day and before going home;
  - After going to the washroom and helping children with washroom routines;
  - Before and after recess;
  - Before preparing food and before and after eating;
  - After getting hands dirty;
  - After wiping noses or handling dirty tissue;
  - Before and after putting on and taking off a mask;
  - Before and after being on a bus;
  - After soothing a crying child
  - Before and after diaper changes (students and staff)
  - After coughing, sneezing, or blowing nose; and
  - After cleaning tasks (staff).



## Re-opening Response Levels - Definitions

*Level 1: In-class learning resumes for all; near normal with public health measures.*

<b>Public health advice</b>	<ul style="list-style-type: none"><li>• This re-opening response level has been initiated based on public health advice as the risk of COVID-19 transmission is very low, and as such, physical distancing requirements can be removed or modified for in-school learning.</li></ul>
<b>Physical distancing measures</b>	<ul style="list-style-type: none"><li>• Physical distancing requirements will be removed or modified for in-school learning, according to identified cohorts.</li><li>• All other public health measures remain in place.</li><li>• Group size is increased to allow full in-class learning.</li><li>• Option for remote learning remains for students who cannot attend in-class for medical reasons.</li></ul>
<b>Areas of focus</b>	<ul style="list-style-type: none"><li>• Core curriculum and required courses will be prioritized.</li><li>• Electives may be limited where feasible, if they are not affecting educational requirements.</li></ul>



**Level 2: In-class learning resumes with additional public health measures.**

- In-class learning resumes, five days per week, for students in K-8, students with special needs (all grades) and students who require additional supports.
- Schools may increase in-class learning for Grades 9-12 to five days per week if they can maintain physical distancing and limit interaction between different groups of students. If not, Grades 9-12 will participate in blended in-class and remote learning, with a minimum of two days in class per week.

<p><b>Public health advice</b></p>	<ul style="list-style-type: none"> <li>• This re-opening level will be initiated based on public health advice because the risk of COVID-19 is low to moderate.</li> </ul>
<p><b>Physical distancing measures</b></p>	<ul style="list-style-type: none"> <li>• Physical distancing is required.</li> <li>• Creation of more space for children in the classroom with desks spaced two metres apart (minimum one metre). This may require smaller class groupings.</li> <li>• In classrooms, on buses and during activities when a full two metres physical distancing may not be possible, extra emphasis is put on other public health measures, with an emphasis on limiting interaction between groups.</li> <li>• Single classes will stay together to avoid interactions with other groups/classes. Where smaller groups/classes are not feasible due to a range of electives, physical distancing is required.</li> <li>• Larger groups (e.g. several classes or grades) will be kept together to reduce the amount of interaction between students. Locations of classrooms (e.g. same wing of school), movement of teachers instead of students, use of additional space (e.g. gyms, libraries, multipurpose spaces), and alternate day attendance will be used to reduce mixing.</li> <li>• Timetable in-class students by cohorts to avoid mixing of groups.</li> <li>• Field trips will be cancelled if physical distancing cannot be accommodated. Outdoor venues are lower risk of transmission of COVID-19 and crowded venues and exposure to other groups should be avoided. Out-of-province and international travel will remain subject to ongoing guidance from public health.</li> </ul>
<p><b>Areas of focus</b></p>	<ul style="list-style-type: none"> <li>• Limit gatherings in common areas, such as lobbies and lunchrooms.</li> <li>• Prioritize core curriculum and required courses.</li> <li>• Electives may be limited where feasible, if they are not affecting educational requirements. Consideration may be given to offering some electives remotely/via distance.</li> </ul>





**Level 3: Limited Use of Schools (as was Implemented June 1, 2020)**

- In-class learning is suspended. Teacher led remote learning for all K-12 students.

<p><b>Public health advice</b></p>	<ul style="list-style-type: none"><li>• In the event of moderate to widespread transmission, in-class learning will be suspended, but school facilities may be used for specific programming, following the guidelines for the <a href="#">limited use of school facilities</a>. School divisions and schools will make decisions around the use of school facilities based on local needs.</li><li>• In the event of widespread transmission, schools may be closed and limited use of schools will be suspended for all K-12 students.</li></ul>
<p><b>Physical distancing measures</b></p>	<ul style="list-style-type: none"><li>• Two metres of physical distancing is required.</li><li>• Multiple groups of students can operate within a school setting at the same time provided groups can be kept apart.</li></ul>
<p><b>Areas of focus</b></p>	<ul style="list-style-type: none"><li>• Key focus on literacy, numeracy and other curricular areas as time and resources permit.</li><li>• Facilitate contact with students to keep them engaged in remote learning.</li><li>• Ensure access to learning resources for all, including technology and addressing connectivity issues.</li><li>• Schedule student appointments and small groups for assessment, planning and special programming as needed.</li></ul>

**For all 3 Response Levels:**

If symptoms (even mild symptoms) of the Covid-19 virus persist **beyond 24 Hours** please be tested.

Results will be back in 2-3 days.  
Health Links: 1-888-315-9257

**Anything that cannot be easily wiped down within a classroom will be put into storage.  
For example: stuffed animals.**



## Preparing for the Return to In-Class Learning

**Fort La Bosse Re-Opening Plan:**

**Goulter School Re-Opening Plan:**

**Response Level 1:** The following measures will be in place for Tuesday, September 8, 2020.

<p><b>Institutional (Operations)</b></p>	<p>School facilities have been prepared to accommodate physical distancing, including increased sanitation, hand hygiene and implementation of other public health provisions. The guidelines for re-opening school facilities have been followed. These will be updated regularly to reflect new public health orders and guidance.</p> <ul style="list-style-type: none"><li>• This response level has been initiated based on public health advice. Under this level, physical distancing (management of foot traffic in entrances, hallways and shared spaces) is encouraged during all hours of school operations and after school activities to the greatest extent possible.</li></ul> <p>Goulter School will implement physical distancing as initiated by FLBSD and public health advice.</p> <p>Cohorts have been established to facilitate physical distancing.</p> <p>Starting September 2, 2020, Goulter School will record attendance for staff, visitors, and students (sign in/out sheet). The school will also maintain a record of absenteeism and cohorts.</p> <ul style="list-style-type: none"><li>• Increased and proper hand hygiene (frequent hand washing), and other public health protocols (coughing, sneezing) will always be expected.</li></ul> <p>Public health protocols and hand hygiene will be expected by students, staff and visitors. A schedule of frequent hand hygiene has been developed. Hand hygiene will be modelled and supervised by staff.</p> <ul style="list-style-type: none"><li>• Increased cleaning and sanitation.</li></ul> <p>Custodial staff, students and staff will participate in increased cleaning and sanitization. A daily checklist of required high touch point cleaning has been created.</p> <ul style="list-style-type: none"><li>• Provision of cleaning supplies and PPE as needed.</li></ul> <p>Cleaning supplies and PPE will be supplied as needed.</p> <hr/> <p>Information has been posted about physical distancing, cleaning and other public health measures to help schools prepare for in-class learning.</p> <ul style="list-style-type: none"><li>• All schools will continue with public health protocols including</li></ul>
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communicating to families in a timely manner (at least monthly).  
Websites and social media accounts will be updated regularly.

Goulter School will communicate public health protocols on their webpage and other social media outlets (Facebook, Dojo, Remind, etc.)

Goulter School's "Welcoming Back our Student" plan is posted on the school's webpage. A parent and student information package has been prepared for distribution and it will also be available on the webpage.

- Continue with signage posted throughout the schools regarding self-screening, hand washing, and physical distancing.

Goulter School will post appropriate signage throughout the school. (social distancing, room capacity, directional decals, hand hygiene, COVID-19, etc.)

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Adjustments to transportation routes and schedules has occurred, and included asking parents to transport their own children where possible.

- All bus drop off and pick up schedules will be reviewed to minimize congestion, students grade 5-12 and bus drivers will be required to wear masks

Goulter School will follow the directions of FLBSD transportation policies with the goal of minimizing congestion during drop off and pick up times.

Buses will drop students off in rotation within Virden to reduce foot traffic in the building. All bus students will use the main entrance to enter and exit the building. Staff will supervise the loading/unloading of students.

- Request that parents who are able to bring their children to school do so on a volunteer basis

Goulter School will request that parents bring their children to school whenever possible.

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## Learning

Plan for recovery learning. Action plans were created to address students' recovery learning needs and were identified in the June 2020 report card.

- All professional staff will review transition plans for incoming students.

Transition meetings between teaching staff and resource staff have already taken place in June 2020. Teachers have reviewed report cards and transition plans.

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Schedules have been adapted to facilitate levels of physical distancing (outdoor classrooms, frequent and staggered hand-washing breaks, staggered recesses and lunch breaks, physical

distancing measures in place in classrooms and bathrooms).

- As required, scheduling has been put into place for staggered handwashing and washroom breaks.

Goulter School will implement a schedule for hand washing and washroom breaks which takes into account cohorts, areas of the building and any other student specific needs.

- Facilities have floor decaling/signage to assist with traffic flow.

Goulter School will have decaling/signage to assist with traffic flow at all three entrances, hallways, common areas, and washrooms.

Doors will be marked to indicate classrooms and cohorts entrances and exits.

- Assigned areas on the playground for cohorts have been established. Dismissal and re-entry formats have been addressed.

Goulter School will have two cohorts. Cohorts/classes will have assigned doors for entry/exit, areas of the playground, and lunch routines.

- Alternatives to assemblies and other events to promote school spirit will occur on a school by school basis.

Goulter School will develop alternatives to assemblies and other school wide activities that encourage social distancing requirements such as virtual assemblies, cohort activities, etc.

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Plan for blended in-class and remote learning models.

- **Not applicable** for response level 1. In class learning is **expected**.

Goulter staff will plan and prepare for in class learning in scenario 1 with student specific needs in mind. (recovery learning)

<p style="text-align: center;"><b>School Staff</b></p>	<p>Orient staff to new public health protocols that must be followed in the school, <u>before</u> resuming in-class learning. Include all staff in orientation, including bus drivers, custodial staff, etc. If volunteers are on site in a limited way ensure they receive orientation when they begin.</p> <ul style="list-style-type: none"> <li>September 2 is scheduled as a divisional staff orientation day. Response level one guidelines will be reviewed.</li> </ul> <p>Goulter School Staff will meet on September 2, 2020 to review the plan as determined by Manitoba Education. All staff will be expected to attend including EA's, custodial staff and bus drivers when available.</p> <ul style="list-style-type: none"> <li>The online <a href="#">COVID-19 screening tool</a> will be used to inform staff orientation and include information on self-monitoring, managing a suspected case of COVID-19, managing shared spaces, etc.</li> </ul> <p>Goulter staff will be made aware/reminded of the COVID-19 screening tool on September 2, 2020 or sooner.</p> <p>Goulter staff are expected to screen daily before work.</p> <hr/> <p>Identify staff who may need to work at home due to underlying health concerns that make them more vulnerable to exposure to COVID-19, and make any necessary adjustments.</p> <ul style="list-style-type: none"> <li>Response level 2 and 3: Accommodations will be considered on a case by case basis where health is compromised. Employees required to work from home will be expected to provide a doctor note. Employees working from home will be responsible for continuing with assigned duties as per school timetable which includes planning, reporting and communicating.</li> </ul> <p>Goulter Administration will advise Superintendent of any staff requiring accommodation to work from home. A doctor note will be requested. Duties will be assigned by Goulter administration.</p> <hr/> <p>Plan for health and safety training that may be required, and also ensure that professional learning focuses on COVID-19 pandemic priority areas, including recovery learning, collaborative planning, mental health and well-being and remote learning strategies.</p> <ul style="list-style-type: none"> <li>Health and safety, along with the overall planning strategy will be addressed at the September 2 orientation meeting.</li> </ul> <p>Goulter School will address health and safety as well as the overall planning strategy on September 2, 2020.</p>
<p style="text-align: center;"><b>Students and Families</b></p>	<p>Identify students with disabilities and those who are vulnerable to disengage from school, develop and implement strategies to re-engage them and prioritize these students for five days a week in-class learning, where possible.</p> <ul style="list-style-type: none"> <li>Schools will establish individualized plans that are inclusive of a 5 day in class learning schedule.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>Refer to <a href="#">Resources Supporting Students with Special Needs</a> for</li> </ul>

<p style="text-align: center;"><b>Students and Families (cont'd)</b></p>	<p>principles and practical resources to assist with planning.</p> <p>Goulter staff will establish individual plans (5 day in class learning schedule) for students with disabilities as well as potentially disengaged students. “Resources Supporting Students with Special Needs” will be referenced when appropriate.</p> <p>Situations and needs may vary for students from time to time. Goulter staff will adjust accordingly.</p>
	<p>Communicate expectations for in-class attendance and participation in remote learning.</p> <ul style="list-style-type: none"> <li>• Students are expected to attend in-class learning.</li> <li>• All schools will communicate start up expectations by Friday, September 4, 2020 to all families via communication protocols.</li> <li>• Communication with families and students will occur through email, online platforms, websites and letters home as appropriate.</li> </ul>
	<p>Goulter staff will distribute parent information and student information packages during an Open House which communicates expectations clearly to families and students. Social media platforms will also be updated with this information.</p> <p>Items include: masks worn by all students Grade 4 to 12 on buses and in class when social distancing cannot be maintained; some students may not wear masks due to medical/other reasons; students should not attend school if ill/displaying symptoms; non bus students to go home for lunch.</p> <p>Strategies for regular communication with families to raise awareness of the health and safety measures implemented at the school, and ensure the understanding that students may not attend school when sick or exhibiting symptoms of illness.</p> <ul style="list-style-type: none"> <li>• Refer to the online <a href="#">COVID-19 screening tool</a> to develop materials.</li> <li>• Communicate that in-class learning may be increased or suspended on short notice in response to changing public health advice</li> <li>• All schools will communicate start up expectations by Friday, September 4, 2020 to all families via communication protocols.</li> <li>• Ongoing communication with families and students will occur through email, online platforms, websites and letters home as appropriate.</li> <li>• Encourage families to have a back-up plan in the event of illness</li> <li>• Communicate mental health supports</li> </ul> <p>As part of regular communication, the above points will be communicated by Goulter administration and staff to parents and families in parent and student information packages.</p>

**Fort La Bosse Re-Opening Plan:**  
**Goulter School Re-Opening Plan:**  
**Response Level 2:**

**Institutional  
(Operations)**

Prepare school facilities to accommodate physical distancing, including increased sanitation, hand hygiene and other public health provisions. Follow the guidelines for re-opening school facilities. These will be updated regularly to reflect new public health orders and guidance.

- This response level will be initiated based on public health advice. Under this level, physical distancing is required during all hours of school operation and after school activities.

Goulter School will ensure physical distancing is in place during all school hours.

Starting September 2, 2020, Goulter School will record attendance for staff, visitors, and students (sign in/out sheet). The school will also maintain a record of absenteeism and cohorts.

- All classrooms are to be configured with learning spaces 2 m apart. Cohorts of students may be spaced 1 m apart when 2 m is not attainable.

Goulter teachers will configure learning spaces 2 m apart or 1 m apart when 2 m is not attainable. Cohorts have been established to facilitate 1 m learning spaces.

- In classrooms or on buses where spacing expectations (1 m or 2 m) cannot be met, expectations must be set to limit interaction.

Goulter teachers will limit interaction in classrooms when spacing expectations cannot be met.

- All extra-curricular activities will be canceled if physical distancing requirements cannot be accommodated.

Goulter School will cancel extra-curricular activities during this scenario.

- Increased and proper hand hygiene (frequent hand washing), and other public health protocols (coughing, sneezing) will always be expected.

Public health protocols and hand hygiene will be expected by students, staff and visitors.

- Access to school buildings by non-essential visitors will require an appointment and/or by calling ahead.

Goulter School staff will advise non-essential visitors that calling ahead

or requesting an appointment will be required to access the school.

- Schools shall refrain from scheduling assemblies and gatherings that exceed public health advice.

Goulter School will refrain from assemblies and gatherings that exceed public health advice. Instead, it will develop alternatives to assemblies and other school wide activities that encourage social distancing requirements such as virtual assemblies, cohort activities, etc.

- Recess – cohorts will have designated zones to play. Social distancing should be to the greatest extent possible. Many cohorts can be outside at the same time in their designated areas.

Goulter School will establish cohorts based on student needs, grade groupings and proximity and designate areas for outdoor recess and lunch breaks.

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Post information about physical distancing, cleaning and other public health measures to help schools prepare for in-class learning.

- All schools will continue with public health protocols including communicating to families in a timely manner, at least monthly. Websites and social media accounts will be updated regularly.

Goulter School will communicate with families monthly or when necessary. Websites and social medias accounts will be updated regularly.

- Continue with signage posted throughout the schools regarding self-screening, hand washing, and physical distancing.

Goulter School will continue to post signage throughout the building.

- Provision of cleaning supplies and PPE as needed

Cleaning supplies and PPE will be supplied as needed.

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Plan for adjustments to transportation routes and schedules for all stages of re-opening, including asking parents to transport their own children where possible.

- All bus drop off and pick up schedules will be adjusted to minimize congestion.

Goulter School will follow the directions of FLBSD transportation policies with the goal of minimizing congestion (bus routes and shuttles). Goulter School will designate specific entrances and exits for bus drop off and loading.

- Request that parents who are able to bring their children to school do so on a volunteer basis.

Goulter School will request that all parents transport their own children to school when possible. Goulter School will designate specific entrances and exits for parent drop off and pick up.



	<ul style="list-style-type: none"> <li>• Out of province and international travel will remain subject to public health direction.</li> </ul> <p>Goulter School will follow the direction of public health in terms of out of province and international travel.</p> <ul style="list-style-type: none"> <li>• If physical distancing of 2 m cannot be accommodated, extra emphasis is put on limiting interaction between students.</li> </ul> <p>Goulter School will strive to accommodate 2m physical distancing. When this is not possible, extra emphasis will be placed on limiting interactions between students through cohorts.</p>
<p><b>Learning</b></p>	<p>Plan for recovery learning. Develop action plans to address students' recovery learning needs identified in the June 2020 report card.</p> <ul style="list-style-type: none"> <li>• All professional staff will review transition plans for incoming students and plan accordingly.</li> </ul> <p>Transition meetings between teaching staff and resource staff have already taken place in June 2020. Teachers have reviewed report cards and transition plans.</p>
	<p>Adapt schedules to facilitate levels of physical distancing (outdoor classrooms, frequent and staggered hand-washing breaks, staggered recesses and lunch breaks, physical distancing measures in place in classrooms and bathrooms).</p> <ul style="list-style-type: none"> <li>• As required, scheduling will be put into place for staggered handwashing and washroom breaks.</li> </ul> <p>Goulter School will implement a schedule for hand washing and washroom breaks which takes into account cohorts, zones of building and any other student specific needs.</p> <ul style="list-style-type: none"> <li>• Lunch will be eaten in homerooms, physical distancing will be expected.</li> </ul> <p>Students will eat lunch in their homerooms with physical distancing.</p> <ul style="list-style-type: none"> <li>• All facilities will have appropriate floor decaling/signage to assist with traffic flow.</li> </ul> <p>Goulter School will have decaling/signage to assist with traffic flow at all three entrances, hallways, common areas, and washrooms.</p>
	<p>Plan for blended in-class and remote learning models.</p> <ul style="list-style-type: none"> <li>• When appropriate, individualized home learning plans will be developed and administered.</li> </ul> <p>Goulter staff will develop individualized home learning plans when appropriate taking into consideration the learning needs of specific students.</p> <ul style="list-style-type: none"> <li>• Plan for digital and blended learning as appropriate.</li> </ul> <p>Goulter staff will plan for digital and blended learning when appropriate taking into consideration the learning needs of students, access to technology and connectivity and other mitigating factors.</p>

	<ul style="list-style-type: none"> <li>To support planning, refer to the list of <a href="#">learning resources</a> for educators provided on the Manitoba Education website.</li> </ul> <p>Goulter staff will use learning resources as provided by Manitoba Education website to support their planning.</p>
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<p>School staff</p>	<p>Orient staff to new public health protocols that must be followed in the school, <u>before</u> resuming in-class learning. Include all staff in orientation, including bus drivers, custodial staff, etc. If volunteers are on site in a limited way, ensure they receive orientation when they begin.</p> <ul style="list-style-type: none"> <li>September 2 is scheduled as a divisional staff orientation day. The appropriate plan as determined by Manitoba Education will be reviewed. Goulter School staff will meet on September 2, 2020 to review the plan as determined by Manitoba Education. All staff will be expected to attend including EA's, custodial staff and bus drivers when available.</li> </ul>
<p>School staff (cont'd)</p>	<ul style="list-style-type: none"> <li>The online <a href="#">COVID-19 screening tool</a> can be used to inform staff orientation and include information on self-monitoring, managing a suspected case of COVID-19, managing shared spaces, etc.</li> </ul> <p>Goulter staff will be made aware/reminded of the COVID-19 screening tool on September 2, 2020 or sooner.</p> <p>Goulter staff are expected to screen daily before work.</p>
	<p>Identify staff who may need to work at home due to underlying health concerns that make them more vulnerable to exposure to COVID-19, and make any necessary adjustments.</p> <ul style="list-style-type: none"> <li>Self-assessment tools will be made available for daily screening. Self-assessment tools will be made available for daily symptom screening.</li> <li>Staff must stay home if sick or displaying symptoms. Goulter staff will stay home if sick or displaying symptoms.</li> <li>Increased frequency of cleaning and sanitation, particularly high- touch surfaces and common/shared areas, will be required. Goulter custodial staff will clean and sanitize high-touch and common shared areas frequently. Goulter staff will also clean and sanitize classroom spaces as needed.</li> <li>Accommodations will be considered on a case by case basis where health is compromised. Employees required to work from home will be expected to provide a doctor note. Employees working from home will be responsible for continuing with assigned duties as per school timetable which includes planning, reporting and communicating. Goulter administration will advise Superintendent of any staff requiring accommodation to work from home. A doctor note will be requested. Duties will be assigned by Goulter administration.</li> </ul>

	<ul style="list-style-type: none"> <li>• Timetabling will accommodate collaboration through overlapping prep time and after school planning opportunities for the 2020-2021 school year. (remotely if needed)</li> </ul> <p>Whenever possible, timetabling prepared by Goulter administration will accommodate common prep time and after school planning opportunities.</p> <hr/> <p>Plan for health and safety training that may be required, and also ensure that professional learning focuses on COVID-19 pandemic priority areas, including recovery learning, collaborative planning, mental health and well-being and remote learning strategies.</p> <ul style="list-style-type: none"> <li>• Health and safety, along with the overall planning strategy will be addressed at the September 2 orientation meeting.</li> </ul> <p>Goulter School will address health and safety as well as the overall planning strategy on September 2, 2020.</p>
<p><b>Students and families</b></p>	<p>Identify students with disabilities and those who are vulnerable to disengage from school, develop and implement strategies to re-engage them and prioritize these students for five days a week in-class learning, where possible.</p> <ul style="list-style-type: none"> <li>• Schools will establish individualized plans that are inclusive of a 5 day in class learning schedule.</li> <li>• Refer to <a href="#">Resources Supporting Students with Special Needs</a> for principles and practical resources to assist with planning.</li> </ul> <p>Goulter staff will establish individual plans (5 day in class learning schedule) for students with disabilities as well as potentially disengaged students. “Resources Supporting Students with Special Needs” will be referenced when appropriate.</p> <p>Situations and needs may vary for students from time to time. Goulter staff will adjust accordingly.</p>
<p><b>Students and families (cont’d)</b></p>	<p>Communicate expectations for in-class attendance and participation in remote learning.</p> <ul style="list-style-type: none"> <li>• Students are expected to attend in-class learning, however, students who are unable to return to school due to personal or family health risks factors related to COVID-19 will be supported in remote learning.</li> <li>• Communication with families and students will occur through email, online platforms, websites and letters home as appropriate.</li> </ul> <p>Goulter staff will distribute a parent and student information packages which communicates expectations clearly to families and students. Social media platforms will also be updated with this information.</p> <p>Items include: masks worn by all students Grade 4 to 12 on buses and in class when social distancing cannot be maintained; some students may not wear masks due to medical/other reasons; students should not attend school if ill/displaying symptoms; non bus students to go home for lunch, cohort schedules for remote/in-class learning, etc.</p>

Develop comprehensive strategies for regular communication with families to raise awareness of the health and safety measures implemented at the school, and ensure the understanding that students may not attend school when sick or exhibiting symptoms of illness.

- Refer to the online [COVID-19 screening tool](#) to develop materials.
- All schools will communicate start up expectations by Friday, September 4, 2020 to all families via communication protocols.
- Ongoing communication with families and students will occur through email, online platforms, websites and letters home as appropriate.

As part of regular communication, information in regards to health and safety measures by Goulter administration and staff to parents and families. It will be made clear that students may not attend school when sick or exhibiting symptoms of illness.

**Fort La Bosse Re-Opening Plan:**  
**Goulter School Re-Opening Plans:**  
**Response Level 3:**

**Institutional  
(Operations)**

Prepare school facilities to accommodate physical distancing, including increased sanitation, hand hygiene and other public health provisions. Follow the guidelines for re-opening school facilities. These will be updated regularly to reflect new public health orders and guidance.

- This response level will be initiated based on public health advice. Under this response level, physical distancing (2 m) is required during all hours of school operation and after school activities.

Goulter School will ensure physical distancing is in place during all school hours.

Starting September 2, 2020, Goulter School will record attendance for staff, visitors, and students (sign in/out sheet). The school will also maintain a record of absenteeism and cohorts.

- All classrooms are to be configured with learning spaces 2 m apart.

Goulter teachers will configure learning spaces 2 m apart. Additional learning spaces may be created and staff re-assigned to supervise and plan for these groupings.

- In classrooms or on buses where spacing expectations cannot be met, schools are to schedule groups/classes of students to attend school for in class instruction. Groups of students are to be kept apart. For example, odd days – odd grades.

Goulter School administration and teachers will create small groups of students and assign them to specific days of the week or days of the cycle to attend school for in class instruction. Groups will be distanced from each other.

- All extra-curricular activities will be cancelled if physical distancing requirements cannot be accommodated.

Goulter School will cancel extra-curricular activities during this scenario.

- All outside user groups activities will be cancelled.

Goulter School will cancel user groups activities during this scenario.

- Access to school buildings by non-essential visitors will require an appointment and/or by calling ahead.

Goulter School staff will advise non-essential visitors that calling ahead or requesting an appointment will be required to access the school.

Institutional  
(Operations)  
(cont'd)

- Schools shall refrain from scheduling assemblies and gatherings that exceed public health advice.

Goulter School will refrain from assemblies and gatherings that exceed public health advice.

- Proper hand hygiene (frequent hand washing), and other public health protocols (coughing, sneezing) will always be expected.

Public health protocols and hand hygiene will be expected by students, staff and visitors.

- Recess – cohorts will have designated zones to play. Social distancing should be to the greatest extent possible. Many cohorts can be outside at the same time in their designated areas.

Goulter School will establish cohorts based on student needs, grade groupings and proximity and designate areas for outdoor recess and lunch breaks.

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Post information about physical distancing, cleaning and other public health measures to help schools prepare for in-class learning.

- Continue with public health protocols including communicating to families in a timely manner, at least monthly. Websites and social media accounts will be updated regularly.

Goulter School will communicate with families monthly or when necessary. Websites and social medias accounts will be updated regularly.

- Continue with signage posted throughout the schools regarding self-screening, hand washing, and physical distancing.

Goulter School will continue to post signage throughout the building.

- Provision of cleaning supplies and PPE as needed

Cleaning supplies and PPE will be supplied as needed.

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Plan for adjustments to transportation routes and schedules for all stages of re-opening, including asking parents to transport their own children where possible.

- Bus schedules will be adjusted to eliminate congestion

Goulter School will follow the directions of FLBSD transportation policies with the goal of minimizing congestion (bus routes and shuttles). Goulter School will designate specific entrances and exits for bus drop off and loading.

	<ul style="list-style-type: none"> <li>Request that parents who are able to bring their children to school do so on a volunteer basis</li> </ul> <p>Goulter School will request that all parents transport their own children to school when possible. Goulter School will designate specific entrances and exits for parent drop off and pick up.</p> <ul style="list-style-type: none"> <li>Out of province and international travel will remain subject to public health direction.</li> </ul> <p>Goulter School will follow the direction of public health in terms of out of province and international travel.</p> <ul style="list-style-type: none"> <li>Physical distancing of 2 m will be expected, plans will adjust to accommodate this requirement.</li> </ul> <p>Goulter School will enforce 2 m physical distancing requirements.</p>
<p><b>Learning</b></p>	<p>Plan for recovery learning. Develop action plans to address students' recovery learning needs identified in the June 2020 report card.</p> <ul style="list-style-type: none"> <li>All professional staff will review transition plans for incoming students and plan accordingly.</li> </ul> <p>Transition meetings between teaching staff and resource staff have already taken place in June 2020. Teachers have reviewed report cards and transition plans.</p>
	<p>Adapt schedules to facilitate levels of physical distancing (outdoor classrooms, frequent and staggered hand-washing breaks, staggered recesses and lunch breaks, physical distancing measures in place in classrooms and bathrooms).</p> <ul style="list-style-type: none"> <li>Scheduling will be put into place for staggered handwashing and washroom breaks.</li> </ul> <p>Goulter School will implement a schedule for hand washing and washroom breaks which takes into account cohorts, zones of building and any other student specific needs.</p> <ul style="list-style-type: none"> <li>Lunch will be eaten in homerooms, ensuring 2 m distance between students.</li> </ul> <p>Students will eat lunch in their homerooms with physical distancing.</p> <ul style="list-style-type: none"> <li>All facilities will have appropriate floor decaling/signage to assist with traffic flow and physical distancing.</li> </ul> <p>Goulter School will have decaling/signage to assist with traffic flow at all three entrances, hallways, common areas, and washrooms to assist with flow and physical distancing.</p>

	<p>Plan for blended in-class and remote learning models.</p> <ul style="list-style-type: none"> <li>• When appropriate, individualized home learning plans will be developed and administered.</li> </ul> <p>Goulter staff will develop individualized home learning plans, when appropriate, taking into consideration the learning needs of specific students.</p> <ul style="list-style-type: none"> <li>• To support planning, refer to the list of <a href="#">learning resources</a> for educators provided on the Manitoba Education website.</li> </ul> <p>Goulter staff will use learning resources as provided by Manitoba Education website to support their planning.</p>
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<p>School staff</p> <p>School staff (cont'd)</p>	<p>Orient staff to new public health protocols that must be followed in the school, <u>before</u> resuming in-class learning. Include all staff in orientation, including bus drivers, custodial staff, etc. If volunteers are on site in a limited way, ensure they receive orientation when they begin.</p> <ul style="list-style-type: none"> <li>• September 2 is scheduled as a divisional staff orientation day. The appropriate plan as determined by Manitoba Education will be reviewed.</li> </ul> <p>Goulter School staff will meet on September 2, 2020 to review the plan as determined by Manitoba Education. All staff will be expected to attend including EA's, custodial staff and bus drivers when available.</p> <ul style="list-style-type: none"> <li>• The online <a href="#">COVID-19 screening tool</a> can be used to inform staff orientation and include information on self-monitoring, managing a suspected case of COVID-19, managing shared spaces, etc.</li> <li>• Goulter staff will be made aware/reminded of the COVID-19 screening tool on September 2, 2020 or sooner.</li> </ul> <p>Goulter staff are expected to screen daily before work.</p> <hr/> <p>Identify staff who may need to work at home due to underlying health concerns that make them more vulnerable to exposure to COVID-19, and make any necessary adjustments.</p> <ul style="list-style-type: none"> <li>• Self-assessment tools should be made available to ensure awareness of symptoms and for daily symptom screening and monitoring.</li> </ul> <p>Self-assessment tools will be made available for daily symptom screening.</p> <ul style="list-style-type: none"> <li>• Staff must stay home if sick or displaying symptoms.</li> </ul> <p>Goulter staff will stay home if sick or displaying symptoms.</p> <ul style="list-style-type: none"> <li>• Increased frequency of cleaning and sanitation, particularly high-touch surfaces and common/shared areas, will be required.</li> </ul> <p>Goulter custodial staff will clean and sanitize high-touch and common shared areas frequently. Goulter</p>
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**Students  
and families  
(cont'd)**

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Goulter staff will distribute a school newsletter which communicates expectations clearly to families and students. Social media platforms will also be updated with this information.

Items include: masks worn by all students Grade 4 to 12 on buses and in class when social distancing cannot be maintained; some students may not wear masks due to medical/other reasons; students should not attend school if ill/displaying symptoms; non bus students to go home for lunch, cohort schedules, etc.

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## Information and Resources

More information on Manitoba Education's COVID-19 response, including resources, planning documents, and Frequently Asked Questions, can be found at Latest [COVID-19 Education News](#).

[My Learning at Home](#) is a resource to assist families to support their children in remote learning from home.

Current information about COVID-19 in Manitoba can be found at [Province of Manitoba | COVID-19](#)

The government of Manitoba COVID-19 support document [workplace guidance for business owners](#) may also be useful.